

Remo's Catering Department

House Policies 5-1-14

Billing and Deposits

Billing arrangements for all events must be made in accordance with Remo's Catering policies. All requests for direct billing must be authorized by our credit department. A deposit is required. **Deposit will not be refunded unless room is rebooked.**

Facility Arrangements

We will make arrangements to accommodate guests needing time to set up and decorate prior to event. If any beverages need to be dropped off before event please let us know. Times available for these requirements must be verified through management and will depend on hall bookings on the day, the day before and after.

Please remember the facility is booked for 5 hours! Make arrangements necessary to exit the facility at the time designated! Service and cleaning staff are scheduled for times set for 5 hour event. **Music and alcohol bar should be shut down ½ hour before scheduled departure time.**

Food

All food items must be supplied and prepared by Remo's Catering menu selections, room requirements and all other arrangements must be received two weeks prior to the function. These menus are suggested for your consideration, and, if you prefer, our Catering Department will be pleased to tailor a menu for your review.

Alcoholic Beverages

PCLB will be strictly adhered to and I.D. required for service. Bar will close ½ hour before departure time. Client will be responsible for any facility damage incurred by guests. Host will purchase all alcoholic beverages from Remo's bar package and adhere to Pennsylvania law with respect to consumption of alcoholic beverages by guests.

Guarantees

It is a requirement that Remo's Catering is notified of the exact number of attendees 10 Days prior to the event. This minimum number of guests will be considered for which you will be charged, even if fewer guests attend. Remo's Catering will set up 5% over the final guarantee figure; however, food is prepared for the guarantee only. If the guarantee is not received in the catering office, the expected number of people will serve as the guarantee.

Flowers and Decorations

Flowers, candles and green plants provide a lovely atmosphere to make your special function an outstanding event. To complement your parties, may we suggest our floral service? You may make arrangements for your floral decorations through our catering office. Decorative ice pieces can be provided. The Catering Department is happy to assist you with decorations. Remo's Catering will not permit the affixing of anything to the walls, floor or ceiling with nails, staples, carpet tape or other substances. **NO CONFETTI OR GLITTER IS ALLOWED.** Please consult the Catering Department for assistance in displaying of all material.

Lost and Found

Remo's Catering cannot be held responsible for damage or loss of any articles or merchandise left in the building prior to your banquet or meeting. Security arrangements should be made for all merchandise or articles set-up prior to the event, or left unattended for any time.

Engineering and Audio/Visual

Special requirements must be specified to our Catering Department at least 72 hours prior to the function. Audio/visual requirements are available through an in-house supplier. Rates are quoted upon request.

Liability

Remo's Catering reserves the right to inspect and control all private functions. Liability for damages to the premises will be charged accordingly. Remo's Catering cannot assume responsibility for personal property and equipment brought onto the premises.

Service Charge & Tax

On all food and beverage functions, there will be an 18% service charge and a 7% sales tax applied. **All menu pricing is based on a minimum of 75 guests.**

Parking

Free parking is available

SERVICES PROVIDED BY REMO'S CATERING

Bridal Table:

Linen service, skirting, china service, candelabra, champagne glasses

Family Tables:

Linen service, china service, champagne glasses (by request)

Other Services:

- *Cake table skirted*
- *Gift table skirted*
- *Buffet table skirted*
- *All guest tables covered with linen*
- *All guest tables set with napkin and silverware*
- *China plates provided for dinner*
- *Coffee station*
- *Cut & serve wedding cake*
- *Cookie trays provided by customer*
- *Reception service staff provided for 5 hours plus set up*
- *Bar mixers, soft drinks, plastic cups & ice included*
- *4 hour full bar package (house brands)*

Additional available services:

- *Cake boxes for an extra charge*
- *Early set-up attendant for in house ceremony (call for pricing)*
- *Extra hour service for reception (call for pricing)*
- *Stemware for an extra charge*

*All prices subject to 7% sales tax and 20% service charge

*All menu pricing subject to change

*Minimum guest count may apply (Minimum 75 guests)

*All deposits nonrefundable

Dear Guest,

Thank you for choosing Remo's Catering to celebrate your special event. We are confident that you will be satisfied with the food and service we provide. If there is something you require that is within our capabilities, we will be happy to assist. Please let us know of any requests so we can make appropriate arrangements.

Thank You: Roy & Roland Mazzoleni

Remo's Catering · 2151 Babcock Blvd · Pittsburgh, Pennsylvania 15209
412.822.7844 · www.remoscatering.com · remoscatering@verizon.net

Page 2

Price Effective: 5-1-14

REMO'S TIVOLI BANQUET ROOM 2014

Bronze Package

\$52.95 per person for 2 entrée choices

\$55.20 per person for 3 entrée choices

Hors d'oeuvres:

*Assorted Cut Vegetable Trays with Dip
Chef's Selection of Homemade Spreads with Crackers*

Entrées:

*Italian Style Chicken – Baked with Herbs, Peppers & Onions
Chicken Romano*

**also available as: Mediterranean, Piccata, Marsala*

Boneless Stuffed Breast of Chicken

Southern Fried Chicken

Sliced Virginia Baked Ham

Swedish or Italian Style Meatballs

Italian Sausage with Peppers & Onions

Swiss Style Chopped Sirloin Steak

Sirloin Tips with Peppers & Onions

Stuffed Cabbage

Stuffed Shells with Ricotta

Eggplant Parmesan

Parsley Red Skin Potatoes

Au Gratin Potatoes

Scalloped Potatoes

Vegetable Medley

Buttered Corn

Broccoli & Cauliflower

Choice of 3:

Rigatoni or Ziti Marinara

Wild Rice or Rice Pilaf

Mushroom Orzo

Glazed Carrots

Green Bean Almondine

Buttered Noodles

Choice of 2:

Tossed Salad

Cucumber Dill Salad

Potato Salad

Pasta Salad

Linguini Salad

Fresh Fruit (In Season)

*Notice: * Consuming undercooked meat, poultry and fish may increase your risk of food borne illness **

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Page 3

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REMO'S TIVOLI BANQUET ROOM 2014

Silver Package
\$ 59.99 per person
Remo's Best

Buffet Includes:

Remo's Fresh Tossed Salad, Fresh Fruit (in season), and Rolls & Butter

Antipasti Bar:

*Raw Vegetables with Dip, Assorted Cheese & Crackers
Cocktail Meatballs, Roasted Peppers, Country Olives
Breads & Spreads, Marinated Vegetables*

Entrées:

*Top Round of Hand Carved Beef
Baked Italian Chicken or Stuffed Breast
Rigatoni or Stuffed Shells
Potato Choice
Vegetable Choice*

Gold Package
\$65.00 per person
Remo's Prime Rib Buffet

(We may substitute recipes or entrees per request)

Buffet Includes:

Remo's Fresh Tossed Salad and Rolls & Butter

*Roast Prime Rib of Beef Au Jus
Chicken Romano or Chicken Scaloppini
Stuffed Shells or Manicotti
Choice of Potato or Rice
Choice of Vegetable
Fresh Fruit (in season)*

Add Antipasti Bar: \$7.00 extra per person

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Page 4

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REMO'S TIVOLI BANQUET ROOM 2014

Menu Options

p/p – per person p/dz – per dozen

Hors D'oeuvres: (with buffets)

<i>Vegetable Trays with Dip, Cheese, and Pepperoni with Mustard</i>	\$5.50 p/p
<i>Breads & Spreads</i>	\$4.99 p/p
<i>Swedish or Sweet & Sour Meatballs</i>	\$11.05 p/dz
<i>Sausage Stuffed Mushrooms</i>	\$15.50 p/dz
<i>Holland Franks</i>	\$15.70 p/dz
<i>Chicken Livers Wrapped with Bacon</i>	\$14.65 p/dz
<i>Chicken Fingers</i>	\$18.85 p/dz
<i>Salami Horns</i>	\$15.20 p/dz
<i>Layer Dips</i>	\$61.00 large \$39.50 small

Homemade Soup:

<i>Italian Wedding Soup Station</i>	\$4.50 p/p
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Buffet Options:

*Extra Entrées and Side Dishes Can Be Added at
an Additional Cost*

Antipasto Bar:

A great variety of assorted appetizers to please the eye & fulfill everyone's liking.

*Assorted Fresh Veggies with Dip, Imported & Domestic Cheeses
Sliced Italian Fresh Meats, Marinated Grilled Vegetables,
Spreads with Bread & Crackers, Cocktail Meatballs with Sauce
\$9.00 p/p*

*****Homemade & Specialty Desserts Can Be Purchased at Your Request and are Priced Accordingly*****

*Notice: * Consuming undercooked meat, poultry and fish may increase your risk of food borne illness **

Remo's Bar Packages 2014

We offer a complete beverage packages from soft drinks to premium liquor options. All packages include ice, necessary bar equipment and upgraded disposable cups unless otherwise noted. Bartenders are required for any alcoholic packages. Pa LCB law will be strictly adhered to and all guests will be required to provide acceptable proof of age. We observe the policy of drinking in moderation so we do not serve shots, doubles, pitchers of beer or Long Island Iced Teas. Bartenders have the right to refuse service to anyone they believe to be intoxicated.

REMOS CATERING BAR PACKAGE / Bar is stocked with House or Call Liquors, Two Types of Beer, Wines, and Soft Drinks. Minimum guest count applies

4HOUR BAR

****House Brands: Included with Package****

Upgrade Bar Brands: add 4.50 per person

BEVERAGE SELECTIONS

House: Whiskey, Vodka, Gin, Scotch, Rum, Spiced Rum, Peach Schnapps
House Beer & Wine / Yingling, Miller Lite / House Wines

Call: Jim Beam, Smirnoff, Beefeaters, J&B, Bacardi, Captain Morgan, Canadian Club

Included Soft Drinks and Bar mixers

Pepsi, Diet Pepsi, Sierra Mist, Soda, Tonic, Ginger ale
Orange & Cranberry Juice

Bartender:

\$25.00 per hour